

Hopkins Emergency Response Organization (HERO)

Emergency Vehicle Operator Completion Packet for NEW Drivers

Objective	Date	Signature of Completion
Be at least 18 years of age by the start of EVOC		
Provide a copy of Current Driving Record		
Phase I: EVOC Lecture		
Phase II: Cone Course		
Phase III: Non-Emergency Driving		
Phase IV: Car Orientation		

By signing here both parties are agreeing that the candidate named below has successfully completed the Driver Training as outlined in this packet and in the SOG. I, the trainee, certify that I have demonstrated adequate knowledge of skills, procedures, policies, protocols, and all other aspects expected of an Emergency Driver for the Johns Hopkins Emergency Response Organization (HERO).

Name of Candidate

Signature

Name of Equipment Officer

Signature

Name of Captain

Signature

Date of Completion

PHASE I: EVOC Lecture

To complete this phase the trainee must attend a Lifeline-approved Emergency Vehicle Operation Course (EVOC) lecture.

PHASE II: Cone Course

After completing the in-person lecture, the trainee must complete a Lifeline-approved cone course with a HERO Ambulance.

PHASE III: Non-emergency Driving:

Objective	Date	Pass	Fail	Remedial	Signature of Completion
Lift patient in/out ambulance					
Lift patient in/out ambulance					
Back in/out designated parking space					
Back in/out designated parking space					
Drive to and back in/out Union Memorial					
Drive to and back in/out Mercy					
Drive to and back in/out JHH					
Drive to Shock Trauma					
Drive to and back in/out Sinai Hospital					
Back into designated HERO ambulance parking space					

Date:_____ Time:_____ Location(s):_____

Weather/road conditions:_____ Traffic:_____

Total driving hours:_____ Excellent / Satisfactory / Unsatisfactory

Comments:_____

Evaluator Name and Signature:_____

Date:_____ Time:_____ Location(s):_____

Weather/road conditions:_____ Traffic:_____

Total driving hours:_____ Excellent / Satisfactory / Unsatisfactory

Comments:_____

Evaluator Name and Signature:_____

Date:_____ Time:_____ Location(s):_____

Weather/road conditions:_____ Traffic:_____

Total driving hours:_____ Excellent / Satisfactory / Unsatisfactory

Comments:_____

Evaluator Name and Signature:_____

**If more driving time is completed than what is available, please continue to fill out evaluations for the trainee.*

____ Date: _____ Time of day: _____ Name of evaluator: _____
____ Weather conditions: _____ Traffic conditions: _____

PHASE IV: Car Orientation

At any time after the cone course is completed, the trainee may complete car orientation under the supervision of the Equipment Officer. The car orientation will include an overview of the car's features and equipment, and the trainee will be expected to complete a brief session of routine driving on Homewood campus under the supervision of the Equipment Officer. When phases I, IIa, and V are completed, the trainee is cleared to operate the car.